



Step Up Training and Care

From Training to Caring, we deliver excellence

Qualification Name	Level 2 Certificate for the Children and Young People's Workforce
Qualification achieved	Highfield Level 2 Certificate for the Children and Young People's Workforce 601/4205/4

Qualification Structure

This qualification will be assessed through a portfolio of evidence.

You will be assigned a personal assessor who will help guide you through the learning criteria for this qualification, delivered as a distance learning qualification.

Learners will be required to undertake personal research and complete assignments in line with the qualification criteria. Work is submitted through building a portfolio of evidence which is submitting in a variety of ways including

- Telephone appointments with your assessor
- Written submissions usually sent by email
- Completing an E-portfolio where requested.

There are no exams required to pass this qualification.

We do require an observation of the learner in practice to assess competence. Learners need to be in suitable job roles or placements for their chosen units and to allow an observation to take place.

Qualification Duration

The duration of the qualification depends on what units you pick. On top of that, if you have had prior learning or prior achievements, this may reduce the needed time to prepare for the assessment. However, the estimated total qualification time is 350 hours. 261 of these hours are recommended as guided learning hours.

This equates to approximately a 1-month timescale but is dependent on a learner being engaged in their studies, submitting evidence to match the learning criteria usually on a weekly basis to your personal assessor.

Costs

This course is £400

50% is payable at point of enrolment with the remaining 50% payable upon completion of the qualification.

Who can enrol for this course?

Be 16+ years of age

Learners are expected to be employed within the children and young people's workforce in order to demonstrate competence.

It is advised that learners have a minimum of Level 1 in literacy or numeracy or equivalent.

It is recommended that learners will have completed an enhanced Disclosure and Barring Service (DBS) check

Entry requirements

It is recommended that learners will have completed an enhanced Disclosure and Barring Service (DBS) check

Who is this qualification suitable for?

The objective of this qualification is to support a role in the workplace and is aimed at learners who have an interest in working with children and young people and therefore learners should be suitable to do so.

To work in a supervised capacity requires a level 2 competence qualification for which this course is purpose designed.

This programme is designed for people who seek to work in the childcare sector. Anyone wishing to embark on a career in childcare will benefit and it provides a start point to the formal qualifications required to work in the sector. It provides an ideal route into a career in childcare and results in a fully recognised qualification which enables students to work competently in a supervised capacity.

It confirms competence under supervision for roles such as:

- Early Years Worker/Assistant
- Care Worker/Assistant
- Assistant Youth Support and Community Worker
- Childminder
- Youth Worker
- Nursery worker/ assistant

This qualification includes: an introduction to communication, personal development, equality and inclusion as well as child and young person development, safeguarding, health and safety, positive behaviour and environments, partnership working and maintaining and supporting relationships with children and young people.

Certification

Upon successful completion of this qualification, you will be issued with a hard copy of your certificate.

Enrolment

Full details of how to enrol on this qualification can be found on our website, under the section Enrolment.

Module Content

To complete the Highfield Level 2 Certificate for the Children and Young People's Workforce (RQF), learners must complete the following:

- all units contained within the mandatory group totalling
- a minimum of 6 credits from optional group

Mandatory group: Learners must achieve all units in this group totalling 29 credits

- Introduction to communication in health, social care or children's and young people's settings (Credit Value 3)
- Introduction to personal development in health, social care or children's and young people's settings (Credit Value 3)
- Introduction to equality and inclusion in health, social care or children's and young people's settings (Credit Value 2)
- Child and young person development (Credit Value 2)
- Contribute to the support of child and young person development (Credit Value 3)
- Safeguarding the welfare of children and young people (Credit Value 3)
- Contribute to Children and Young People's Health and Safety (Credit Value 3)
- Support children and young people's positive behaviour (Credit Value 2)
- Contribute to the support of Positive Environments for Children and Young People (Credit Value 3)
- Understand Partnership Working in Services for Children and Young People (Credit Value 2)
- Maintain and support relationships with children and young people (Credit Value 3)

Optional group Learners must achieve a minimum of 6 credits from this group

- Support children and young people with disabilities and special educational needs (Credit Value 2)
- Support children and young people's play and leisure (Credit Value 3)
- Support children and young people at meal or snack times (Credit Value 3)
- Contribute to the support of children's communication, language and literacy (Credit Value 2)
- Contribute to the support of children's creative development (Credit Value 2)
- Understand Child and Young Person Development (Credit Value 4)
- Promote Child and Young Person Development (Credit Value 3)
- Understand How to Safeguard the Wellbeing of Children and Young People (Credit Value 3)
- Support Children and Young People's Health and Safety (Credit Value 2)
- Develop Positive Relationships with Children, Young People and Others Involved in Their Care (Credit Value 1)
- Working Together for the Benefit of Children and Young People (Credit Value 2)
- Understand How to Support Positive Outcomes for Children and Young People (Credit Value 3)
- Understand the speech, language and communication needs of children and young people with behavioural, social and emotional difficulties (Credit Value 3)
- Understand the needs of children and young people who are vulnerable and experiencing poverty and disadvantage (Credit Value 5)
- Support the creativity of children and young people (Credit Value 3)
- Introduction to duty of care in health, social care or children's and young people's settings (Credit Value 1)
- Contribute to the support of children's physical development through activities (Credit Value 3)
- Working as part of a team in health and social care or children and young people's settings (Credit Value 2)
- Working in partnership with parents and carers (Credit Value 3)
- Contribute to promoting nutrition and hydration in early years and childcare settings (Credit Value 4)
- Use Signing to Advance Speech, Language and Communication (Credit Value 6)